

#### UNITED STATES DISTRICT COURT

WESTERN DISTRICT OF WASHINGTON
OFFICE OF THE CLERK
U.S. COURTHOUSE, LOBBY LEVEL
700 STEWART STREET
SEATTLE, WASHINGTON 98101
(206) 370-8400

RAVI SUBRAMANIAN
District Court Executive
Clerk of Court

ERIC SMITS
Chief Deputy Clerk

# INSTRUCTIONS FOR COMPLETION OF APPLICATION FOR LEAVE TO APPEAR PRO HAC VICE

Pursuant to LCR 83.1(d) – Permission to Participate in a Particular Case

#### Pro Hac Vice Attorney Requirements

Pro Hac Vice Attorney Applicant must:

- Obtain local counsel (see Local Counsel Requirements).
- 2. Fill out all sections of the Application for Leave to Appear Pro Hac Vice (attached) except for the Statement of Local Counsel.
- 3. Send the Application to local counsel to complete.
- Submit a Pro Hac Vice access request from attorney pacer.uscourts.gov account (see <u>Pro Hac Vice Application Guide</u> for information on when this needs to be done).

#### **Local Counsel Requirements**

Local Counsel must:

- 1. Be admitted to practice before this Court.
- 2. Have a physical office within the geographical boundaries of the Western District of Washington.
- 3. Formally appear (LCR 83.2(a)) in the case in which the attorney files the Application.
- 4. Complete and sign the Statement of Local Counsel section of the Application for Leave to Appear Pro Hac Vice signifying the attorney has read and understands their responsibilities as local counsel.
- Electronically file and pay the fee for the completed application (either Civil or Criminal), under Other Documents, then select Application for Leave to Appear Pro Hac Vice.

The court will review applications and upon approval docket an Order in the case.

Questions regarding Pro Hac Vice applications:

Attorney Admissions Clerk 206-370-8400

WAWD Admissions@wawd.uscourts.gov

Questions regarding Electronic Case Filing (ECF):

ECF Help Desk 1-866-323-9293

cmecf@wawd.uscourts.gov



## United States District Court Western District of Washington

KING COUNTY, et al.	Case Number: 25-CV-814
Plaintiff(s)	APPLICATION FOR LEAVE TO APPEAR PRO HAC VICE
V.	
SCOTT TURNER in his official capacity as Secretary of the U.S. Department of Housing and Urban Development, et al.	
Defendant(s)	
Pursuant to LCR 83.1(d) of the United States Distriction	ct Court for the Western District of Washington,
Carlos A. Pabellon herek	by applies for permission to appear and participate as
counsel in the above entitled action on behalf of t	he following party or parties:
Dane County, Wisconsin	
The particular need for my appearance and partici	pation is:
Counsel is the Corporation Counsel with the Corporation	on Counsel's Office and counsel for Plaintiff Dane County.
Carlos A. Pabellon	stand that I am charged with knowing and complying with
all applicable local rules;	
I have not been disbarred or formally censured by not disciplinary proceedings against me.	a court of record or by a state bar association; and there are
I declare under penalty of perjury that the foregoing	ng is true and correct.
Date: Signat	cure of Applicant: s/ Carlos Pabellon

Pro Hac Vice Attorney				
Applicant's Name:	Carlos A. Pabellon  Dane County Corporation Counsel's Office			
Law Firm Name:				
Street Address 1:	210 Martin Luther King, Jr. Blvd			
Address Line 2:	Room 419			
Madison City:	State:Zip:			
Phone Number w/ Area Cod	eBar #StateState			
Primary E-mail Address:	pellon.carlos@danecounty.gov			
	or the Pro Hac attorney and not a subordinate or staff member)			
Secondary E-mail Address:	stavn.stephanie@danecounty.gov stions during the application process)			
(Additional contact email for ques	tions during the application process)			
	STATEMENT OF LOCAL COUNSEL			
I am authorized and will be p	prepared to handle this matter, up to and including trial, in the event the			
applicant Carlos A. Pabellon	is unable to be present upon any date			
assigned by the court.				
7/21/2025 Date:	_Signature of Local Counsel: s/			
Local Counsel's Name:	Jamie Lisagor			
Law Firm Name:	Pacifica Law Group LLP			
Address must be within the 83.1(d)(2).	geographical boundaries of the Western District of Washington per LCR			
Street Address 1:	401 Union Street, Suite 1600			
Address Line 2:				
Seattle City:				
Phone Number w/ Area Code				

### **Electronic Case Filing Agreement**

By submitting this form, the undersigned understands and agrees to the following:

- 1. The CM/ECF system is to be used for filing and reviewing electronic documents, docket sheets, and notices.
- 2. The PACER password combined with your login, serves as your signature under Federal Rule of Civil Procedure 11 and 5(d)(3)(C). Therefore, you are responsible for protecting and securing this password against unauthorized use.
- 3. If you have any reason to suspect that your password has been compromised in any way, you are responsible for immediately notifying the court. Court staff will assess the risk and advise accordingly.
- 4. By signing this Registration Form, you consent to receive notice electronically and waive your right to receive notice by personal service or first-class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(C), except with regard to service of a complaint and summons or sealed documents. This provision does include electronic notice of the entry of an order or judgment.
- 5. You will continue to access case information via the Western District of Washington's website or through the Public Access to Court Electronic Records (PACER) system. A PACER login and password is required to electronically file. You can register for PACER access at their website: www.pacer.uscourts.gov.
- 6. By completion of this registration, the undersigned agrees to abide by the rules and regulations in the most recent General Order, the Electronic Filing Procedures developed by the Clerk's Office, and any changes or additions that may be made to such administrative procedures in the future.



I have completed, or will complete immediately after submitting this form, the creation of a **PACER – Case Search Only** account and submitted my request for **Pro Hac Vice Attorney Admission access** as required per the <u>Pro Hac Vice Application Guide</u>.

7/10/25 Date Signed	Signature s	Carlos A. Pabellon	
		(Pro Hac Vice applicant name)	